Scrum Team Report



# **1. Scrum Team Members**

| Member | Responsibilities | Notes |
| --- | --- | --- |
| vpuser | * Ensures a clear understanding of epics and user stories * Agrees with the other team members on sprint length * Seeks clarification on new updates in requirements * Provides inputs to the product owner in defining and estimating user stories * Commits user stories to be done in a sprint * Provides inputs in creating and estimate tasks * Develops the product, service or other results * Identifies the risk and implements risk mitigation actions, if required * Provides inputs to update the impediment log * Discusses progress and issues in daily scrum meeting * Demonstrates completed deliverables in sprint review * Suggests improvement opportunities in sprint retrospective meeting * Participates in the project retrospective meeting |  |